**BROMESWELL PARISH COUNCIL**

**BUDGET FOR 2021-22**

**Prepared by Rob Cutts, Parish Clerk & RFO (29/11/2020)**

**Established Commitments (based on spending in previous years + inflation as appropriate)**

Clerk Salary & PAYE £2000

Clerk training, overtime & expenses £ 200

PC Insurance Premium £ 187

Audit £ 200

Information Cmsnr Fee £ 35

Donations (BPCC churchyard donation, CAB,DAS) £ 650

Website hosting £ 65

Memberships (SALC) £ 200

**Total budgeted established revenue spending £3537 (+2.2%)**

**Specific Spending Commitments (money to be spent or passed to reserves in 2021/22)**

Councillor training @ £20 per head £ 140

Highways – Road safety projects £1500

Drainage work £ 300

**Specific Spending Commitments £ 1940 (-11%)**

**TOTAL PROPOSED 2021-22 SPENDING COMMITMENTS £ 5477 (-3%)**

**Planned Reserves for 2020/21**

VHC maintenance support fund £2000 (increase of £750)

Contested election reserve £1250 (no change)

Technology replacement reserve (VAS, Laptop) £1200 (increase of £300)

Planning advice reserve £1250 (increase of £250)

Highways (b/f from 201920) £ 400 (unspent 2019-20)

General contingency reserve £1500 (increase of £494)

**TOTAL PLANNED RESERVES £ 7600 (+40%)**

**Total planned spending & reserves £13077**

**Less, current projected reserves £ 8180**

**DRAFT PRECEPT REQUEST FOR 2021/22 £ 4897 (-16%)**

**Notes:**

*In line with recommendations from the 2019 audit it is proposed that Reserves, which are currently held as one “General Reserve” are allocated into specific reserves as follows:*

*General Reserve £4000*

*This is made up of the following:*

*Contested election reserve £1250*

*Planning advice reserve £1250*

*General contingency reserve £1500*

*Village Hall Support Fund Reserve £2000*

*Technology Reserve £1200*

*Highways/Road Safety Reserve £ 400*

***Total Reserves £7600***

*The impact of this is more procedural than anything, but it will give greater transparency to where it is intended that the funds contained in the budget will be spent and the reasons for holding those reserves to be regularly reviewed. It is permissible to use funds from one reserve “pot” to pay for expenditure from another “pot” but this will require a specific resolution from the PC to do so with the virement of funds being moved being clearly authorised in accordance with our Standing Orders & Financial Regulations.*

Rob Cutts

Parish Clerk