

Bromeswell Parish Council Audit 2021/22

Recommendations and actions taken - Minute Ref: 18.07.22.12a

Section 4 - *Insurance* - New dog bin has been added to Asset Register - Register was sent to Insurance Provider for review. The Council's assets are currently covered up to £10,000. As the village hall is covered under a separate policy - the total of the remaining assets is £10,502. The cover has been amended to the next banding, which will cover the Council's assets up to £20,000. There is no additional premium for this amendment and a revised schedule was emailed to BPC. Awaiting Insurance Schedule from VH.

Section 6 - *CIL money was not allocated as earmarked reserves within the 2021/22 Budget* - A budget spreadsheet for 2022/23 will clearly allocate CIL monies, with earmarked reserves and general reserves

Section 8 - *Employment Review* - New Clerk has been issued with a contract of employment. Redecoration to the Pensions Regulator has been completed

Section 11 - *Precept amount* - the recommendation was not received until after our ACM on 30 May. The AGAR Accounting Statement has been amended and signed (to ratify at next meeting 18/07/22) to show a precept of £4,897.00 - the £14.00 (business grant) has been added to grants total Box 3. Amended AGAR has been uploaded to the website, also amended Explanation of Variances and the Receipts spreadsheet - all docs are in Finance on the website (Audit 2021/22) The Notice of Public Rights is displayed on both Notice Boards until 22 July 2022.. The Certificate of Exemption has been sent to the External Auditor

Section 12 - *Action Plan not met* .. ? This Action Plan document for Audit purposes 2022/23

Jenny Lloyd
Clerk